

## Parent Information

Welcome to Kingdom Club! We're excited that your child is a part of our mid-week program! Read below for answers to many of the questions you may have about Kingdom Club. For more information, please call Gladys Gardner, Children's Ministry Director at 345-1633, x225 (email at [gladysg@fpcsm.org](mailto:gladysg@fpcsm.org))

### Arrival

Kingdom Club begins with singing in our Sanctuary at **5:30pm - please try to have your child here on time.** Kingdom Club leaders are in the entryway of the church each week to greet children; you may drop-off your child in the loading zone in front of the church if you don't wish to park your car. Children should **always check-in** with the Kingdom Club leader as soon as they arrive at the church.

### Dinner

Unfortunately, we are not able to serve dinner to children arriving after 5:50pm. If your child must arrive at Kingdom Club after 5:50pm we request that they eat dinner beforehand.

### Pick-up

Kingdom Club ends at 7:30pm in Geneva Hall (straight ahead as you enter the church's patio area). Parents are asked to wait on the patio or at the rear of Geneva Hall until a Kingdom Club leader opens the door, signifying the end of Kingdom Club. Children will not be allowed to leave the church without a parent or guardian. Please remember that Hacienda & 25<sup>th</sup> Avenue are very busy streets and it is difficult for drivers to see children particularly after dark. Make sure your child has checked their mailbox to ensure important information makes its way home to you.

### Regular Wednesday Evening Schedule

|             |  |  |
|-------------|--|--|
| 5:30 - 5:40 | Opening  | <i>Chapel</i>                                    |
| 5:40 - 6:05 | Dinner   | <i>Geneva Hall</i>                               |
| 6:10 - 6:30 | Music: Kindergarten & 1 <sup>st</sup> grade<br>Bible & Crafts: 2 <sup>nd</sup> & 3 <sup>rd</sup> grade<br>Games: 4 <sup>th</sup> - 5 <sup>th</sup> grade | <i>Iona Room (B140)<br/>B100<br/>Geneva Hall</i> |
| 6:35 - 6:55 | Music: 2 <sup>nd</sup> & 3 <sup>rd</sup> grade<br>Bible & Crafts: 4 <sup>th</sup> - 5 <sup>th</sup> grade<br>Games: Kindergarten & 1 <sup>st</sup> grade | <i>Iona Room (B140)<br/>B100<br/>Geneva Hall</i> |
| 7:00 - 7:20 | Music: 4 <sup>th</sup> - 5 <sup>th</sup> grade<br>Bible & Crafts: Kindergarten & 1 <sup>st</sup> grade<br>Games: 2 <sup>nd</sup> & 3 <sup>rd</sup> grade | <i>Iona Room (B140)<br/>B100<br/>Geneva Hall</i> |
| 7:20 - 7:30 | Closing  | <i>Geneva Hall</i>                               |

### Important dates

Attached is a complete Kingdom Club schedule, including the dinner menu for each Wednesday. Please make a special note of theme nights (children enjoy dressing appropriately for these evenings!), and Kingdom Club Choir singing dates.

## **Absences**

Please call the Children's Ministry office (345-1633 x225) to let us know if your child will not be at Kingdom Club.

## **Bring a Friend Night Visitors – Important – Please Read!**

We love friends at KC! If your child would like to bring a friend to Kingdom Club one night, please pick up a yellow visitor registration card at the front desk so that we have emergency contact information. Our program has become quite popular and sometimes we need to limit visitors on Wednesdays due to resource constraints, we'll keep you posted. Parents are welcome to visit Kingdom Club anytime, please check in with the registration desk so we can give you a badge.

## **Behavior**

Our desire is for every child who attends Kingdom Club to have a positive, enjoyable experience. To help ensure that, we will be modeling, discussing and teaching appropriate behavior for Kingdom Club. At the core of our behavior policy is the encouragement to **ROCK!** These basic guidelines are posted in Kingdom Club rooms, taught about, and referred to often. We hope you will also encourage your child at home to remember to "ROCK" at Kingdom Club.

***R**emember to listen   **O**bey instructions   **C**are about others   **K**eep smiling!*

## **Parent's Participation**

All parents are asked to help at Kingdom Club twice each session – once in our dinner service and once in one of our centers (music, games & Bible and crafts). This is essential, not only because the program cannot take place without many helping hands, but, more importantly, because of the impact your presence has on your child. You can select the evenings you would like to help on the registration form or we can assign them for you if you don't have a preference. If you cannot fulfill your commitment, please trade with a friend, or contact the Children's Ministries office to reschedule.

## **Musical CDs**

A music CD will be given to each family to help the children learn the songs for our Fall musical, *The Secret of Snowflake County* to be presented on **Sat., May 5 @ 4pm.** Please be sure your child listens to the CD often - this really helps them to learn the songs! If your CD is damaged or lost, we are happy to provide you with a new copy.

## **Singing in Worship at First Presbyterian Church San Mateo**

We strongly encourage children to participate in these opportunities so they are used to singing in front of a crowd. If your child will not be participating, please let us know ahead of time. Our worship service is at 9:30am. On that day, children will be asked to arrive by 9:10am for "warm-up rehearsal" in Room B100. Unless otherwise instructed, children are should wear their Kingdom Club t-shirt with blue jeans or dark pants or a skirt on the days the choir is singing. KC will sing during the first 15 minutes or so of the worship service and are then dismissed to Power Station classes or parents can meet their child in the lobby and carry on with their day.

## **Children's Ministries**

First Presbyterian Church San Mateo

